

Embassy of India  
Addis Ababa

**Notice Inviting Tender**

Sl No.	Descriptions	Details
1.	Reference Number	ADD/885/01/2020
2.	Issuing Authority	Head of Chancery, Embassy of India, Addis Ababa
3.	Notice inviting tender	(i) Purchase of Desktop (Single Monitor) computer with minimum configuration: Intel Core i53.2GHz, 9MB cache, 6 core, 7 <sup>th</sup> Generation and above HDD 500 GB SATA HDD 7200 rpn and above. RAM -8GBDDR3 1600 MHz and above, Keyboard and mouse DVD RW:/ODD/OS. Minimum 8 USB port for peripherals Win 10 professional with warranty (64bit). CHASIS: Small form Factor (SFF) Chasis. Display (Minimum) 1X21.5” WIFT (1366x768 VGA only, HDMI, LED) with IE11.0 or above. (ii) Lazer Printer Mono: Samsung Laser Printer SL-3320ND/XIP HP or equivalent (iii) Document Scanner: Fujitsu Scan partner 30F(High Duty Scanner) Or Fujitsu Umage Scanner F-7240 (iv) Barcode Scanner: Unitech MS 250 Scanners USB I/F / Symbol (LS 2208/LI2208 or other compatible model
4.	Site Address	House No.224, Arada Sub City, Woreda 07, Kebele 15, Kebena, Aware (Near BelAir Hotel), Addis Ababa(Ethiopia)
5.	Specification of work	Detailed job specifications may be obtained from the Embassy.
6.	Requirement of service	(i) Items mentioned at Sl No 3 are to be provided within 07 working days of awarding the job.
7.	Address for Submission of quotations	The quotation should be sealed in the official envelope of the supplier, super scribed reference number indicated in column 1 above and delivered to ( <b>Two envelopes</b> ): <b>Head of Chancery,</b> <b>Embassy of India, House No.224, Arada Sub City, Woreda 07, Kebele 15, Kebena, Aware (Near BelAir Hotel), Addis Ababa(Ethiopia)</b> <b>Tel: 00251-11- 6362010, 6362034, Direct: 00-251-11-6362034</b> <b>Website : <a href="http://indembassyeth.in">http://indembassyeth.in</a></b>
8.	Pre-qualifications	Bid is open only to those firms who are registered and domiciled in Addis Ababa and can undertake the work as specified at Sl. Nos. 5 & 6.
9.	Conditions	The Tender would be subject to availability of requirement for this purpose (i) The tender issuing Authority reserves the right to withdraw/cancel the Tender for any reason whatsoever after publication/award of contract. (ii) The vendors/suppliers will have to certify in their offers that the items will be supplied within 07 days of awarding the work. (iii) No advance or down payment for this work.
10.	Bidding system	Financial evaluation All bidders are requested to give their Financial bid Sealed envelope. Detail profile of the company needs to be attached with bid in a sealed cover.
11.	Closing date	14 <sup>th</sup> May, 2020

(Mohan Lal)  
Head of Chancery